



**COUNTY OF LOS ANGELES
DEPARTMENT OF AUDITOR-CONTROLLER**

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WENDY L. WATANABE
CHIEF DEPUTY

November 6, 2007

TO: Supervisor Zev Yaroslavsky, Chairman
Supervisor Gloria Molina
Supervisor Yvonne B. Burke
Supervisor Don Knabe
Supervisor Michael D. Antonovich

FROM: J. Tyler McCauley 
Auditor-Controller

SUBJECT: **GROUP HOME PROGRAM MONITORING REPORT – ETTIE LEE
YOUTH AND FAMILY SERVICES - JOHN ECCLES, MT. JURUPA,
NORTH HOLLYWOOD, OAK KNOLLS AND WATERFLOW RANCH
GROUP HOMES**

We have completed a review of John Eccles, Mt Jurupa, North Hollywood, Oak Knolls and Waterflow Ranch Group Homes (Group Home or Agency) operated by Ettie Lee Youth and Family Services. Each Group Home contracts with the Department of Children and Family Services (DCFS) and the Probation Department (Probation).

John Eccles Group Home is a six-bed facility, which provides care for boys ages 10-17 years who exhibit behavioral, social and emotional difficulties. At the time of the monitoring visit, John Eccles Group Home was providing services for two DCFS children and four Probation children.

Mt. Jurupa Group Home is a twelve-bed facility, which provides care for boys ages 11-17 years who exhibit behavioral, social and emotional difficulties. At the time of the monitoring visit, Mt. Jurupa Group Home was providing services for eleven Probation children.

North Hollywood Group Home is a ten-bed facility, which provides care for boys ages 11-17 years who exhibit behavioral, social and emotional difficulties. At the time of the

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monitoring visit, North Hollywood Group Home was providing services for eight Probation children.

Oak Knolls Group Home is an eleven-bed facility, which provides care for boys ages 12-17 years who exhibit behavioral, social and emotional difficulties. At the time of the monitoring visit, Oak Knolls Group Home was providing services for ten Probation children.

Waterflow Ranch Group Home is a twelve-bed facility, which provides care for boys ages 10-17 years who exhibit behavioral, social and emotional difficulties. At the time of the monitoring visit, Waterflow Ranch Group Home was not providing services for any Los Angeles County children.

John Eccles and Oak Knolls Group Homes are located in the First District.

North Hollywood Group Home is located in the Third District.

Mt. Jurupa Group Home is located in San Bernardino County.

Waterflow Ranch Group Home is located in Riverside County.

Scope of Review

The purpose of the review is to determine whether the Agency is providing the services as outlined in their Program Statement. Additionally, the review covers basic child safety and licensing issues and includes an evaluation of the Agency's Program Statement, internal policies and procedures, child case records, a facility inspection and interviews with children placed in the Group Home at the time of the review. Interviews with children are designed to obtain their perspectives on the program services provided by the Agency and to ensure adherence to the Foster Youth Bill of Rights.

Additionally, since Waterflow Group Home is not providing services for any Los Angeles County children at this time, the monitoring review covers basic child safety and licensing issues and includes only a facility inspection.

Summary of Findings

Generally, the Agency is providing the services as outlined in their Program Statement. The Agency needs to address several deficient areas.

All of the Group Homes need to clean various areas throughout the Group Home. Additionally, the following are examples of the deficiencies that need to be addressed by each group home:

- John Eccles Group Home needs to replace the bed comforters, pillows and window coverings.
- Mt. Jurupa Group Home needs to paint the exterior of the home and remove the writing from a headboard and a mattress.
- North Hollywood Group Home needs to landscape the back yard.
- Oak Knolls Group Home needs to replace the mattresses and the staff chairs.
- Waterflow Group Home needs to repair the bathroom wall and provide a computer for the children's use.

Attached is a detailed report of the review.

Review of Report

We discussed our report with the Agency's management. In response to the recommendations made in the report, the Agency's management completed a corrective action plan (attached) which we approved. We thank the management and staff for their cooperation during our review.

If you have any questions, please contact me or have your staff contact Don Chadwick at (626) 293-1102.

JTM:DC:CC:gfw

Attachments

c: William T Fujioka, Chief Executive Officer
Patricia S. Ploehn, Director, DCFS
Susan Kerr, Chief Deputy Director, DCFS
Robert B. Taylor, Chief Probation Officer
Clayton Downey, Executive Director, Ettie Lee Youth and Family Services
Public Information Office
Audit Committee

**Ettie Lee Youth and Family Services
John Eccles Group Home
Baldwin Park, California 91706
License Number: 191501961
Rate Classification Level: 12**

I. Facility and Environment

Method of assessment – Observation

Comments:

John Eccles Group Home is located in a residential community. The exterior of the Group Home is well maintained. The front and back yards are clean and adequately landscaped.

Generally, the interior of the Group Home is well maintained. The common quarters are neat. There is adequate furniture and lighting in the Group Home. The Group Home provides a home-like environment. However, the carpet throughout the Group Home is damaged. The bathroom shower stalls and the recreation room are dirty.

Overall, children's bedrooms are well maintained. The rooms are clean and orderly and have age-appropriate personalized decorations. There is adequate furniture, lighting and storage space. Window screens are in good repair. The mattresses are comfortable, and the beds all have a full complement of linens. However, there is a torn curtain in bedroom one and all bed pillows and comforters are worn. Children's sleeping arrangements are appropriate.

The Group Home maintains age-appropriate and accessible recreational equipment. There are also board games, a TV and a DVD player. Books and resource materials, including a computer with a variety of programs, are also available.

The Group Home maintains a sufficient supply of perishable and non perishable foods.

Recommendations

1. Ettie Lee management:

- a. Replace the carpet throughout the Group Home.**
- b. Clean the shower stalls and the recreation room.**
- c. Replace the window covering in bedroom one.**
- d. Replace all bed pillows and comforters in the children's bedrooms.**

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II. Program Services

Method of assessment – Review of relevant documents and interviews

Sample size: Two

Comments:

Children meet the Group Home's population criteria as outlined in their Program Statement. Children are assessed for needed services within thirty days of placement.

The treatment team develops and implements the Needs and Services Plans (NSPs) with input from the child. The NSPs are current, comprehensive and include short and long term goals.

Case files reflect adequate documentation to show that children are receiving treatment services.

Recommendation

There are no recommendations for this section.

III. Educational and Emancipation Services

Method of assessment – Review of relevant documents and interviews

Sample size: Two

Comments:

Children are attending school. Children are provided with educational support and resources to meet their educational needs and are progressing satisfactorily in school. The Group Home's program includes the development of children's daily living, self-help and survival skills.

Children are provided with opportunities to participate in emancipation and vocational programs as appropriate.

Recommendation

There are no recommendations for this section.

IV. Recreation and Activities

Method of assessment – Review of relevant documents and interviews

Sample size: Two

Comments:

The Group Home provides children with sufficient recreational activities and leisure time. Children are provided with opportunities to participate in planning activities. Children also participate in extra-curricular, enrichment and social activities in which they have an interest.

The Group Home provides transportation to and from the activities.

Recommendation

There are no recommendations for this section.

V. Psychotropic Medication

Method of assessment – Review of relevant documents

Comments:

Children have current court authorizations for psychotropic medication. Documentation confirms that children are routinely seen by the prescribing psychiatrist.

Children are informed about their psychotropic medication and are aware of their right to refuse medication. Medication distribution logs are properly maintained.

Recommendation

There are no recommendations for this section.

VI. Personal Rights

Method of assessment – Interviews with children

Sample size: Two

Comments:

Children are informed about the Group Home's policies and procedures. Children report that they feel safe in the Group Home and are provided with appropriate staff

supervision. Children express satisfaction with the quality of their interactions with staff and report that the staff treats them with respect and dignity.

Children report that they are assigned chores that are reasonable and not too demanding. Children are allowed to make and receive personal telephone calls, send and receive unopened mail and have private visitors. Children attend religious services of their choice.

Children report that the discipline policies are consistently enforced and that there are fair and appropriate consequences for inappropriate behavior.

Children report satisfaction with meals and snacks.

Children receive voluntary medical, dental and psychiatric care.

Recommendation

There are no recommendations for this section.

VII. Clothing and Allowance

Method of assessment – Review of relevant documents and interviews

Sample size: Two

Comments:

The Group Home provides appropriate clothing, items of necessity and the required \$50 monthly clothing allowance to children. Children are provided with opportunities to select their own clothes. Clothing provided to children is of good quality and of sufficient quantity.

The Group Home provides children with the required minimum weekly allowance. Children spend their allowances as they choose.

The Group Home provides children with adequate personal care items. Children are also encouraged and assisted in creating and maintaining photo albums/life books.

Recommendation

There are no recommendations for this section.

**Ettie Lee Youth and Family Services
Mt. Jurupa Group Home
Fontana, California 92335
License No.: 360900703
Rate Classification Level: 12**

I. Facility and Environment

Method of assessment – Observation

Comments:

Mt. Jurupa Group Home is located in a residential community. The exterior of the Group Home is marginally maintained. The front and back yards are clean and adequately landscaped. However, the paint is peeling off the exterior of the Group Home.

Generally, the interior of the Group Home is well maintained. The common quarters are neat. There is adequate furniture and lighting in the Group Home. The Group Home provides a home-like environment. However, the living room carpet, the dining room chairs and the bathroom toilet stalls are dirty.

Overall, children's bedrooms are well maintained. The rooms are clean and orderly and have age-appropriate personalized decorations. There is adequate furniture, lighting and storage space. Window screens are in good repair. The mattresses are comfortable, and the beds all have a full complement of linens. However, the blinds are broken in several of the bedrooms. In bedroom one, there is writing on a headboard and in bedroom five, there is writing on a mattress. Children's sleeping arrangements are appropriate.

The Group Home maintains age-appropriate and accessible recreational equipment. There are also board games, a TV and a DVD player. Books and resource materials, including a computer with a variety of programs, are also available.

The Group Home maintains a sufficient supply of perishable and non perishable foods.

Recommendations

- 1. Ettie Lee management:**
 - a. Paint the Group Home exterior.**
 - b. Clean the living room carpet**
 - c. Clean the dining room chairs.**

- d. Clean the bathroom toilet stalls.
- e. Replace the bedroom blinds.
- f. Remove the writing from the headboard in bedroom one and the mattress in bedroom five.

II. Program Services

Method of assessment – Review of relevant documents and interviews

Sample size: Three

Comments:

Children meet the Group Home's population criteria as outlined in their Program Statement. Children are assessed for needed services within thirty days of placement.

The treatment team develops and implements the Needs and Services Plans (NSPs) with input from the child. The NSPs are current, comprehensive and include short and long term goals.

Case files reflect adequate documentation to show that children are receiving treatment services.

Recommendation

There are no recommendations for this section.

III. Educational and Emancipation Services

Method of assessment – Review of relevant documents and interviews

Sample size: Three

Comments:

Children are attending school. Children are provided with educational support and resources to meet their educational needs and are progressing satisfactorily in school. The Group Home's program includes the development of children's daily living, self-help and survival skills.

Children are provided with opportunities to participate in emancipation and vocational programs as appropriate.

Recommendation

There are no recommendations for this section.

IV. Recreation and Activities

Method of assessment – Review of relevant documents and interviews

Sample size: Three

Comments:

The Group Home provides children with sufficient recreational activities and leisure time. Children are provided with opportunities to participate in planning activities. Children also participate in extra-curricular, enrichment and social activities in which they have an interest.

The Group Home provides transportation to and from the activities.

Recommendation

There are no recommendations for this section.

V. Psychotropic Medication

Method of assessment – Review of relevant documents

Comments:

Children have current court authorizations for psychotropic medication. Documentation confirms that children are routinely seen by the prescribing psychiatrist.

Children are informed about their psychotropic medication and are aware of their right to refuse medication. Medication distribution logs are properly maintained.

Recommendation

There are no recommendations for this section.

VI. Personal Rights

Method of assessment – Interviews with children

Sample size: Three

Comments:

Children are informed about the Group Home's policies and procedures. Children report that they feel safe in the Group Home and are provided with appropriate staff supervision. Children express satisfaction with the quality of their interactions with staff and report that the staff treats them with respect and dignity.

Children report that they are assigned chores that are reasonable and not too demanding. Children are allowed to make and receive personal telephone calls, send and receive unopened mail and have private visitors. Children attend religious services of their choice.

Children report that the discipline policies are consistently enforced and that there are fair and appropriate consequences for inappropriate behavior.

Children report satisfaction with meals and snacks.

Children receive voluntary medical, dental and psychiatric care.

Recommendation

There are no recommendations for this section.

VII. Clothing and Allowance

Method of assessment – Review of relevant documents and interviews

Sample size: Three

Comments:

The Group Home provides appropriate clothing, items of necessity and the required \$50 monthly clothing allowance to children. Children are provided with opportunities to select their own clothes. Clothing provided to children is of good quality and of sufficient quantity.

The Group Home provides children with the required minimum weekly allowance. Children spend their allowances as they choose.

The Group Home provides children with adequate personal care items. Children are also encouraged and assisted in creating and maintaining photo albums/life books.

Recommendation

There are no recommendations for this section.

**Ettie Lee Youth and Family Services
North Hollywood Group Home
North Hollywood, California 91607
License Number: 191201587
Rate Classification Level: 12**

I. Facility and Environment

Method of assessment – Observation

Comments:

North Hollywood Group Home is located in a residential community. The exterior of the Group Home is marginally maintained. The front yard is clean and adequately landscaped. However, the paint is peeling off the exterior of the Group Home and the back yard is not landscaped.

Generally, the interior of the Group Home is well maintained. The common quarters are neat. There is adequate furniture and lighting in the Group Home. The Group Home provides a home-like environment. However, the living room sofas and the bathroom shower stalls are dirty.

Overall, children's bedrooms are well maintained. The rooms are orderly and have age-appropriate personalized decorations. There is adequate furniture, lighting and storage space. Window coverings and window screens are in good repair. The mattresses are comfortable, and the beds all have a full complement of linens. However, all of the comforters are dirty and worn. There is writing on several of the bulletin boards in the rooms and the carpet is stained in bedroom four. Children's sleeping arrangements are appropriate.

The Group Home maintains age-appropriate and accessible recreational equipment. There are also board games, a TV and a DVD player. Books and resource materials, including a computer with a variety of programs, are also available.

The Group Home maintains a sufficient supply of perishable and non perishable foods.

Recommendations

- 1. Ettie Lee management:**
 - a. Paint the Group Home exterior.**
 - b. Landscape the backyard.**
 - c. Clean the living room sofas.**

- d. Clean the bathroom shower stalls.**
- e. Replace all comforters in the children's bedrooms.**
- f. Replace the bedroom bulletin boards.**
- g. Clean the carpet in bedroom four.**

II. Program Services

Method of assessment – Review of relevant documents and interviews

Sample size: Three

Comments:

Children meet the Group Home's population criteria as outlined in their Program Statement. Children are assessed for needed services within thirty days of placement.

The treatment team develops and implements the Needs and Services Plans (NSPs) with input from the child. The NSPs are current, comprehensive and include short and long term goals.

Case files reflect adequate documentation to show that children are receiving treatment services.

Recommendation

There are no recommendations for this section.

III. Educational and Emancipation Services

Method of assessment – Review of relevant documents and interviews

Sample size: Three

Comments:

Children are attending school. Children are provided with educational support and resources to meet their educational needs and are progressing satisfactorily in school. The Group Home's program includes the development of children's daily living, self-help and survival skills.

Children are provided with opportunities to participate in emancipation and vocational programs as appropriate.

Recommendation

There are no recommendations for this section.

IV. Recreation and Activities

Method of assessment – Review of relevant documents and interviews

Sample size: Three

Comments:

The Group Home provides children with sufficient recreational activities and leisure time. Children are provided with opportunities to participate in planning activities. Children also participate in extra-curricular, enrichment and social activities in which they have an interest.

The Group Home provides transportation to and from the activities.

Recommendation

There are no recommendations for this section.

V. Psychotropic Medication

Method of assessment – Review of relevant documents

Comments:

Children have current court authorizations for psychotropic medication. Documentation confirms that children are routinely seen by the prescribing psychiatrist.

Children are informed about their psychotropic medication and are aware of their right to refuse medication. Medication distribution logs are properly maintained.

Recommendation

There are no recommendations for this section.

VI. Personal Rights

Method of assessment – Interviews with children

Sample size: Three

Comments:

Children are informed about the Group Home's policies and procedures. Children report that they feel safe in the Group Home and are provided with appropriate staff supervision. Children express satisfaction with the quality of their interactions with staff and report that the staff treats them with respect and dignity.

Children report that they are assigned chores that are reasonable and not too demanding. Children are allowed to make and receive personal telephone calls, send and receive unopened mail and have private visitors. Children attend religious services of their choice.

Children report that the discipline policies are consistently enforced and that there are fair and appropriate consequences for inappropriate behavior.

Children report satisfaction with meals and snacks.

Children receive voluntary medical, dental and psychiatric care.

Recommendation

There are no recommendations for this section.

VII. Clothing and Allowance

Method of assessment – Review of relevant documents and interviews

Sample size: Three

Comments:

The Group Home provides appropriate clothing, items of necessity and the required \$50 monthly clothing allowance to children. Children are provided with opportunities to select their own clothes. Clothing provided to children is of good quality and of sufficient quantity.

The Group Home provides children with the required minimum weekly allowance. Children spend their allowances as they choose.

The Group Home provides children with adequate personal care items. Children are also encouraged and assisted in creating and maintaining photo albums/life books.

Recommendation

There are no recommendations for this section.

**Ettie Lee Youth and Family Services
Oak Knolls Group Home
Azusa, California 91702
License Number: 191502141
Rate Classification Level: 12**

I. Facility and Environment

Method of assessment – Observation

Comments:

Oak Knolls Group Home is located in a residential community. The exterior of the Group Home is marginally maintained. The front and back yard is clean and adequately landscaped. However, the paint is peeling off the exterior porches of the Group Home.

Generally, the interior of the Group Home is adequately maintained. The common quarters are neat. There is adequate furniture and lighting in the Group Home. The Group Home provides a home-like environment. However, the living room sofas, the bathroom showers and toilets and the hallway carpet are dirty. The office chairs are broken.

Overall, children's bedrooms are adequately maintained. The rooms are orderly and have age-appropriate personalized decorations. There is adequate furniture, lighting and storage space. Window coverings and window screens are in good repair. The beds all have a full complement of linens. However, several of the mattresses are torn and are in overall poor condition. In bedroom one, a bed pillow is worn and dirty. In bedrooms two and seven, the carpet is dirty and stained. Children's sleeping arrangements are appropriate.

The Group Home maintains age-appropriate and accessible recreational equipment. There are also board games, a TV and a DVD player. Books and resource materials, including a computer with a variety of programs, are also available.

The Group Home maintains a sufficient supply of perishable and non perishable foods.

Recommendations

1. Ettie Lee management:

- a. Paint the porches.**
- b. Clean the sofas.**
- c. Clean the carpet in the hallway and in the bedrooms as needed.**
- d. Clean the bathroom showers and toilets.**

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- e. Replace the office chairs.
- f. Replace the mattresses as needed.
- g. Replace the bed pillow in bedroom one.

II. Program Services

Method of assessment – Review of relevant documents and interviews

Sample size: Three

Comments:

Children meet the Group Home's population criteria as outlined in their Program Statement. Children are assessed for needed services within thirty days of placement.

The treatment team develops and implements the Needs and Services Plans (NSPs) with input from the child. The NSPs are current, comprehensive and include short and long term goals.

Case files reflect adequate documentation to show that children are receiving treatment services.

Recommendation

There are no recommendations for this section.

III. Educational and Emancipation Services

Method of assessment – Review of relevant documents and interviews

Sample size: Three

Comments:

Children are attending school. Children are provided with educational support and resources to meet their educational needs and are progressing satisfactorily in school. The Group Home's program includes the development of children's daily living, self-help and survival skills.

Children are provided with opportunities to participate in emancipation and vocational programs as appropriate.

Recommendation

There are no recommendations for this section.

IV. Recreation and Activities

Method of assessment – Review of relevant documents and interviews

Sample size: Three

Comments:

The Group Home provides children with sufficient recreational activities and leisure time. Children are provided with opportunities to participate in planning activities. Children also participate in extra-curricular, enrichment and social activities in which they have an interest.

The Group Home provides transportation to and from the activities.

Recommendation

There are no recommendations for this section.

V. Psychotropic Medication

Method of assessment – Review of relevant documents

Comments:

Children have current court authorizations for psychotropic medication. Documentation confirms that children are routinely seen by the prescribing psychiatrist.

Children are informed about their psychotropic medication and are aware of their right to refuse medication. Medication distribution logs are properly maintained.

Recommendation

There are no recommendations for this section.

VI. Personal Rights

Method of assessment – Interviews with children

Sample size: Three

Comments:

Children are informed about the Group Home's policies and procedures. Children report that they feel safe in the Group Home and are provided with appropriate staff supervision. Children express satisfaction with the quality of their interactions with staff and report that the staff treats them with respect and dignity.

Children report that they are assigned chores that are reasonable and not too demanding. Children are allowed to make and receive personal telephone calls, send and receive unopened mail and have private visitors. Children attend religious services of their choice.

Children report that the discipline policies are consistently enforced and that there are fair and appropriate consequences for inappropriate behavior.

Children report satisfaction with meals and snacks.

Children receive voluntary medical, dental and psychiatric care.

Recommendation

There are no recommendations for this section.

VII. Clothing and Allowance**Method of assessment – Review of relevant documents and interviews**

Sample size: Three

Comments:

The Group Home provides appropriate clothing, items of necessity and the required \$50 monthly clothing allowance to children. Children are provided with opportunities to select their own clothes. Clothing provided to children is of good quality and of sufficient quantity.

The Group Home provides children with the required minimum weekly allowance. Children spend their allowances as they choose.

The Group Home provides children with adequate personal care items. Children are also encouraged and assisted in creating and maintaining photo albums/life books.

Recommendation

There are no recommendations for this section.

**Ettie Lee Youth and Family Services
Waterflow Ranch Group Home
San Jacinto, California 92353
License Number: 330901030
Rate Classification Level: 12**

I. Facility and Environment

Method of assessment – Observation

Comments:

Waterflow Ranch Home is located in a residential community. The exterior of the Group Home is well maintained. The front and back yards are clean and adequately landscaped.

Overall, the interior of the Group Home is well maintained. The common quarters are neat. There is adequate furniture and lighting in the Group Home. The Group Home provides a home-like environment. However, the carpet is stained and dirty throughout the Group Home.

Generally, children's bedrooms are adequately maintained. The rooms are clean and orderly and have age-appropriate personalized decorations. There is adequate furniture, lighting and storage space. Window screens are in good repair. The beds all have a full complement of linens. However, the bed pillows are worn. In bedroom four, one mattress is torn and the blinds are broken in bedrooms one, three and four. Children's sleeping arrangements are appropriate.

The Group Home maintains age-appropriate and accessible recreational equipment. There are also board games, a TV, and a DVD player. Books and resource materials are also available. However, the children do not have access to a computer.

The Group Home maintains a sufficient supply of perishable and non perishable foods.

Recommendations

1. Ettie Lee management:

- a. Replace the bed pillows.**
- b. Replace the mattress in bedroom four.**
- c. Repair the blinds in bedrooms one, three and four.**
- d. Provide children with access to a computer.**



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To: Candace Rhue
Group Home Audit Supervisor
Department of Auditor-Controller
Kenneth Hahn Hall of Administration
500 W. Temple St., Room 515-A
Los Angeles, CA 90012

Date: May 23, 2007

Dear Ms. Rhue,

Enclosed for your review is our Corrective Action Plan (CAP) for our Mt. Jurupa Home, Oak Knolls Home, Waterflow Ranch Home, John Eccles Home, and the North Hollywood Home that was visited by the Auditor-Controller's Office between March and April of 2007.

Should you have any further questions or additional needs please feel free to call me at (626) 960-4861. Thank you for your support of our work on behalf of children and their families.

Sincerely Yours,

Karen A. Turner

CORRECTIVE ACTION PLAN:
Mt. Jurupa Home:

I. Facility and Environment:

Issue:

- a) Paint the Group Home exterior.
- b) Clean the living room carpet.
- c) Clean the dining room chairs.
- d) Clean the toilet stalls.
- e) Replace the bedroom blinds.
- f) Clean the headboard in bedroom one.
- g) Clean the mattress in bedroom five.

Current Status:

- a) Paint the Group Home exteriors: The correction has not been implemented but an anticipated implementation date is October 1, 2007. The Maintenance Specialist has received a bid and has scheduled a second bid in order to have the group homes' exteriors painted by October 1, 2007.
- b) Clean the living room carpet. The correction was implemented on May 17, 2007. The carpet was replaced.
- c) Clean the dining room chairs. The correction was implemented on May 23, 2007. The chairs were shampooed.
- d) Clean the toilet stalls. The correction was implemented on March 13, 2007.
- e) Replace the bedroom blinds. The correction was implemented on May 23, 2007.
- f) Clean the headboard in bedroom one. The correction was implemented on May 23, 2007.
- g) Clean the mattress in bedroom five. The correction was implemented on March 14, 2007. Mattresses were already bought on March 9, 2007 but had not been placed in each group home before the date of the inspection.

Oak Knolls Home:

I. Facility and Environment:

Issue:

- a) Paint the porches.
- b) Clean the sofas.
- c) Clean the showers and toilets.
- d) Replace the office chairs.
- e) Clean the hallway carpets.
- f) Replace the mattresses as needed.
- g) Replace the bed pillow in bedroom one.
- h) Clean the carpets in bedrooms two and seven.

Current Status:

- a) Paint the porches. The correction was implemented on May 23, 2007.
- b) Clean the sofas. The correction was implemented on May 23, 2007.
- c) Clean the showers and toilets. The correction was implemented on March 6, 2007.
- d) Replace the office chairs. The correction was implemented on March 13, 2007.
- e) Clean the hallway carpets. The correction was implemented on March 15, 2007.
- f) Replace the mattresses as needed. The correction was implemented on March 6, 2007.
- g) Replace the bed pillow in bedroom one. The correction was implemented on March 6, 2007.
- h) Clean the carpets in bedrooms two and seven. The correction was implemented on March 15, 2007.

North Hollywood Home

I. Facility and Environment:

Issue:

- a) Paint the Group Home exterior.
- b) Landscape the backyard.
- c) Clean the living room sofas.
- d) Clean the bathroom shower stalls.
- e) Replace the mattresses as needed.
- f) Replace the bedroom bulletin boards.
- g) Clean the carpets in bedroom four.

Current Status:

- a) Paint the Group Home exterior. The correction has not been implemented but an anticipated implementation date is October 1, 2007. The Lead Maintenance Specialist has received a bid and has scheduled a second bid in order to have all of our nine group homes' exteriors painted by October 1, 2007.
- b) Landscape the backyard. The correction has not been implemented but an anticipated implementation date is October 1, 2007. The Maintenance Specialist has called a few contractors to place bids for the landscaping. A grant for \$10,000.00 has been received. There are plans to replace the brick sidewalk around the outside of the house, to put a sprinkler system in place, to lay sod and plant flower beds.
- c) Clean the living room sofas. The correction was implemented on May 24, 2007.
- d) Clean the bathroom shower stalls. The correction was implemented on March 22, 2007.
- e) Replace the bedroom bulletin boards. The correction was implemented on May 24, 2007.
- f) Clean the carpets in bedroom four. The correction was implemented on May 24, 2007.

John Eccles Home:

I. Facility and Environment:

Issue:

- a) Replace the carpet throughout the Group Home.
- b) Clean the shower stalls and the recreation room.
- c) Replace the window covering in bedroom one.
- d) Replace all bed pillows and comforters.

Current Status:

- a) Replace the carpet throughout the Group Home. The correction was implemented on April 13, 2007.
- b) Clean the shower stalls and the recreation room. The correction was implemented on April 9, 2007.
- c) Replace the window covering in bedroom one. The correction was implemented on March 13, 2007.
- d) Replace all bed pillows and comforters. The correction was implemented on March 8, 2007.

Waterflow Ranch Home:

I. Facility and Environment:

Issue:

- a) Replace the bed pillows.
- b) Replace the mattress in bedroom four.
- c) Repair the blinds in bedroom one, three and four.
- d) Provide children with access to a computer.

Current Status:

- a) Replace the carpet bed pillows. The correction was implemented on April 13, 2007.
- b) Replace the mattress in bedroom four. The correction was implemented on March 29, 2007.
- c) Repair the blinds in bedroom one, three and four. The correction was implemented on March 6, 2007
- d) Provide children with access to a computer. The correction has not been implemented but an anticipated implementation date is October 1, 2007. We have received a grant to supply secure storage cabinets and a variety of software. Computers are currently available.

II. Program Services

- No Recommendations for this section were cited.

III. Educational and Emancipation Services

- No Recommendations for this section were cited.

IV. Recreation and Activities

- No Recommendations for this section were cited.

V. Psychotropic Medications

- No Recommendations for this section were cited.

VI. Personal Rights

- No Recommendations for this section were cited.

VII Clothing and Allowances

- No Recommendations for this section were cited.

Agencies plan to ensure that the deficiency will not occur in the future in all group homes:

- The corrective action plan:
 - The Senior Child Care Worker (facility manager) is responsible to report daily the maintenance needs on the Maintenance Needs List.
 - The Maintenance Specialist is the person(s) responsible to ensure the deficiencies relating to the interior/exterior of the building, and general maintenance issues such as painting, cleaning furniture, replacing blinds, replacing mattresses, repairing bulleting boards, and headboards, will not reoccur in the group home. He is responsible to follow up on identified needs on a weekly basis, which are listed on the Maintenance Needs List. He is responsible to report progress to the Lead Maintenance Supervisor weekly.
 - The Lead Maintenance Specialist shall be responsible for monitoring to ensure the corrective action plan remains implemented and is working as intended.
- The corrective action plan:
 - The Senior Child Care Worker (facility manager), on a daily basis monitors the bathrooms for cleanliness.
 - The Maintenance Specialist is the person(s) responsible to ensure the deficiencies relating to the cleanliness of the bathrooms will not reoccur, in the group homes. In most of the group homes, ELYFS has retained the services of a cleaning company to professionally deep clean the bathrooms on a monthly basis. There is a bid in to retain these services in the group homes that currently do not have this service.
 - The Lead Maintenance Specialist shall be responsible for monitoring to ensure the corrective action plan remains implemented and is working as intended.
- The corrective action plan:
 - The Senior Child Care Worker (facility manager) of each group home is responsible to delegate to a Child Care Worker to inventory worn bed linens etc., on a monthly basis and then to send to the business office an order to replace the worn linen inventory supply. It is an expectation that bed linens are replaced as soon as they become worn, stained etc.
 - The Senior Child Care Worker (facility manager) is the person(s) responsible to ensure the deficiencies relating to the monitoring and replacing of worn bed linens etc., will not reoccur in the group home.
 - The Program Specialist shall be responsible for monitoring to ensure the corrective action plan remains implemented and is working as intended.
- The corrective action plan:
 - Each Senior Child Care Worker will monitor daily and request replacement of computers and software.
 - The Senior Child Care Worker (facility manager) is the person responsible to ensure the deficiencies relating to the need for children to have access to a computer will not reoccur in the group home.
 - The Clinical Supervisor shall be responsible for monitoring to ensure the corrective action plan remains implemented and is working as intended.

CORRECTIVE ACTION PLAN:

Mt. Jurupa Home:

I. Facility and Environment:

Issue:

- a) Paint the Group Home exterior.
- b) Clean the living room carpet.
- c) Clean the dining room chairs.
- d) Clean the toilet stalls.
- e) Replace the bedroom blinds.
- f) Clean the headboard in bedroom one.
- g) Clean the mattress in bedroom five.

Current Status:

- a) Paint the Group Home exteriors: The correction has not been implemented but an anticipated implementation date is October 1, 2007. The Maintenance Specialist has received a bid and has scheduled a second bid in order to have the group homes' exteriors painted by October 1, 2007.
- b) Clean the living room carpet. The correction was implemented on May 17, 2007. The carpet was replaced.
- c) Clean the dining room chairs. The correction was implemented on May 23, 2007. The chairs were shampooed.
- d) Clean the toilet stalls. The correction was implemented on March 13, 2007.
- e) Replace the bedroom blinds. The correction was implemented on May 23, 2007.
- f) Clean the headboard in bedroom one. The correction was implemented on May 23, 2007.
- g) Clean the mattress in bedroom five. The correction was implemented on March 14, 2007. Mattresses were already bought on March 9, 2007 but had not been placed in each group home before the date of the inspection.

Oak Knolls Home:

I. Facility and Environment:

Issue:

- a) Paint the porches.
- b) Clean the sofas.
- c) Clean the showers and toilets.
- d) Replace the office chairs.
- e) Clean the hallway carpets.
- f) Replace the mattresses as needed.
- g) Replace the bed pillow in bedroom one.
- h) Clean the carpets in bedrooms two and seven.

Current Status:

- a) Paint the porches. The correction was implemented on May 23, 2007.
- b) Clean the sofas. The correction was implemented on May 23, 2007.
- c) Clean the showers and toilets. The correction was implemented on March 6, 2007.
- d) Replace the office chairs. The correction was implemented on March 13, 2007.
- e) Clean the hallway carpets. The correction was implemented on March 15, 2007.
- f) Replace the mattresses as needed. The correction was implemented on March 6, 2007.
- g) Replace the bed pillow in bedroom one. The correction was implemented on March 6, 2007.
- h) Clean the carpets in bedrooms two and seven. The correction was implemented on March 15, 2007.